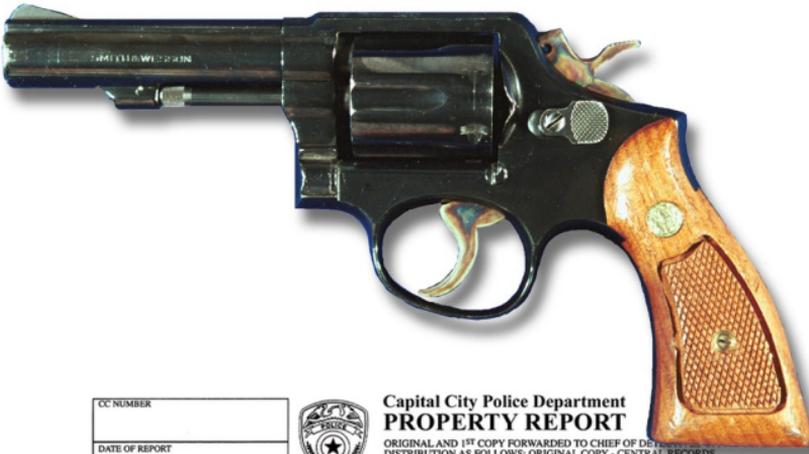




# ATF

## POLICE OFFICER'S GUIDE to Recovered Firearms



CC NUMBER				<b>Capital City Police Department PROPERTY REPORT</b>		
DATE OF REPORT				ORIGINAL AND 1 <sup>ST</sup> COPY FORWARDED TO CHIEF OF DETROIT DISTRIBUTION AS FOLLOWS: ORIGINAL COPY - CENTRAL RECORDS 1 <sup>ST</sup> COPY - BUREAU OF ALCOHOL, TOBACCO AND FIREARMS 2 <sup>ND</sup> COPY - COMMAND CASE FILE		
CHECK THE APPROPRIATE PRIORITY FOR THIS FIREARMS TRACE <input type="checkbox"/> URGENT (CALL ATF) <input type="checkbox"/> ROUTINE						
<b>REQUESTER INFORMATION</b>						
INVESTIGATING OFFICER	SHIELD #	COMMAND	TELEPHONE #	FAX #		
<input type="checkbox"/> REQUEST COMPLETE TRACE OF FIREARM <input type="checkbox"/> UNDERCOVER INVESTIGATION (DO NOT CONTACT RETAIL DEALER)						
<b>FIREARM INFORMATION CHECK LIST</b>						
<input type="checkbox"/> FIREARM SERIAL # IS OBLITERATED/DEFACED		<input type="checkbox"/> FIREARM FORWARDED DIRECTLY TO PROPERTY SECTION				
<input type="checkbox"/> FIREARM WAS REPORTED STOLEN		<input type="checkbox"/> FIREARM FORWARDED TO THE CRIME LAB				
<input type="checkbox"/> FIREARM RECOVERY IS GANG RELATED		<input type="checkbox"/> MORE THAN ONE FIREARM WAS SEIZED				
<input type="checkbox"/> FIREARM BELIEVED TO HAVE BEEN USED IN A CRIME		<input type="checkbox"/> REQUEST NY STATE POLICE PISTOL PERMIT RECORD SEARCH				
<b>FIREARM DESCRIPTION</b>						
MANUFACTURER	TYPE	MODEL	CALIBER	SERIAL #		
COUNTRY OF ORIGIN		<i>IMPORTER</i> (Must have for foreign manufacturer)		OTHER MARKINGS OR INFORMATION		
AMMUNITION TYPE	AMMUNITION MANUFACTURER	TOTAL CAPACITY	FIREARM LICENSED TO POSSESSOR <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A			
<b>FIREARM POSSESSOR/ASSOCIATE INFORMATION</b>						
NAME OF POSSESSOR (Last, First, MI)	DATE OF BIRTH	AGE	SEX	RACE	PIN # (If Arrested)	SOCIAL SECURITY #
ADDRESS (Street, City, State and Zip Code)				ARRESTED <input type="checkbox"/> YES <input type="checkbox"/> NO	PENAL LAW SECTION	
NAME OF CO-DEFENDANT/ASSOCIATE (Last, First, MI)	DATE OF BIRTH	AGE	SEX	RACE	PIN # (If Arrested)	SOCIAL SECURITY #
ADDRESS (Street, City, State and Zip Code)				ARRESTED	PENAL LAW SECTION	

## **ATF MISSION**

The Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) is a principal law enforcement agency within the United States Department of Justice dedicated to preventing terrorism, reducing violent crime, and protecting our Nation. The men and women of ATF perform the dual responsibilities of enforcing Federal criminal laws and regulating the firearms and explosives industries. We are committed to working directly, and through partnerships, to investigate and reduce crime involving firearms and explosives, acts of arson, and illegal trafficking of alcohol and tobacco products.

## **FIREARMS SAFETY**

- Treat every firearm as if it is loaded (even if you think it is not).
- Keep fingers off trigger.
- Always keep firearms pointed in a safe direction.
- No evidence is worth losing a life over.

### **CONTACT ATF:**

For more information or assistance,  
contact your local ATF office or call  
**1-800-ATF-GUNS.**

# REQUIRED MARKINGS

## U.S. MANUFACTURED FIREARMS

- **SERIAL NUMBER** (*taken from FRAME or RECEIVER*)
- **MANUFACTURER** (*Name, City and State*)
- **CALIBER** (*expressed .38, 9mm, 7.62X25, 12Ga, etc.*)
- **MODEL** (*if designated, expressed J-25, P86, Python, etc.*)

## IMPORTED (FOREIGN MANUFACTURED) FIREARMS

- **SERIAL NUMBER** (*taken from FRAME or RECEIVER*)
- **COUNTRY OF ORIGIN** (*example: "Made in Italy"*)
- **IMPORTER** (*Name, City and State; be aware of abbreviations*)
- **MANUFACTURER** (*example: Norinco, Bersa, FN, etc.*)
- **CALIBER** (*expressed .38, 9mm, 7.62X25, 12Ga, etc.*)
- **MODEL** (*if designated, expressed J-25, P86, Python, etc.*)

*(See following pages for examples)*

**NOTE:** *Older firearms (manufactured or imported before 1968) may lack some of these markings including serial numbers.*

# HOW TO IDENTIFY FIREARMS FOR QUERIES AND PROPERTY REVOLVER



FIREARM DESCRIPTION			
MANUFACTURER	TYPE	MODEL	CALIBER
Smith & Wesson	Revolver	10	.38 Special
COUNTRY OF ORIGIN		IMPORTER	
U.S.A.		N/A	
OTHER MARKINGS OR INFORMATION			
Ex., proof marks, obliterated serial number, etc.			

# HOW TO IDENTIFY FIREARMS FOR QUERIES AND PROPERTY PISTOL



FIREARM DESCRIPTION			
MANUFACTURER	TYPE	MODEL	CALIBER
Glock	Pistol	19	9mm
COUNTRY OF ORIGIN		IMPORTER	
Austria		Glock, Inc. Smyrna, Georgia	
OTHER MARKINGS OR INFORMATION			
Ex., proof marks, obliterated serial number, etc.			

# HOW TO IDENTIFY FIREARMS FOR QUERIES AND PROPERTY

## RIFLE



FIREARM DESCRIPTION			
MANUFACTURER	TYPE	MODEL	CALIBER
Marlin Firearms Co.	Rifle	10	.22
COUNTRY OF ORIGIN		IMPORTER	
U.S.A.		N/A	
OTHER MARKINGS OR INFORMATION			
Ex., proof marks, obliterated serial number, etc.			



## SHOTGUN



GAUGE

## POLICE OFFICER'S GUIDE to Recovered Firearms

Markings such as MANUFACTURER, MODEL (if designated), and CALIBER typically appear along the barrel.



FIREARM DESCRIPTION			
MANUFACTURER	TYPE	MODEL	CALIBER
Remington Arms Co.	Shotgun	Wingmaster 870	12 Gauge
COUNTRY OF ORIGIN		IMPORTER	
U.S.A.		N/A	
OTHER MARKINGS OR INFORMATION			
Ex., proof marks, obliterated serial number, etc.			



# TIPS FOR FIREARMS QUERIES USING MOBILE NCIC TERMINALS

- Query firearm serial number in NCIC.
- Use caution in identifying letters and numbers. For example, be careful distinguishing between “5” and “S,” “Z” and “2,” etc.
- Following a “hit,” be sure to compare serial number, model, caliber, and miscellaneous field.
- The “Make” (MAK) field may contain Make, Brand, Model, or Trademark.
- Be aware, the serial number match is important. Discrepancies with MAK and/or MOD do not rule out a match if the serial numbers are the same.

MKE/STOLEN GUN

ORI/DC0100100 SER/L2714S MAK/C0L CAL/357 MOD/PYTHON  
TYP/PR DOT/20000819

MIS/BLK GRIPS WITH INITIALS BRH UNDERNEATH

NIC/G123456789 DTE/20000820 2108 EDT

**ORI IS THE NEXT COUNTY PD 123 456-7890**

**IMMED CONFIRM RECORD WITH ORI**

# TRACE ALL RECOVERED FIREARMS

A Firearms Trace Report can reveal:

- The original firearm **PURCHASER**, including the address and identification they used at place of purchase;
- The original **FIREARM RETAILER**, including their city and state;
- The **TIME PERIOD** between the original purchase and the recovery by law enforcement;
- **PATTERNS** in purchase locations, purchasers, recovery locations, and other information that may be vital to an investigation or prosecution; and,
- **OTHER LAW ENFORCEMENT AGENCIES** that have purchasers, possessors, firearms retailers and/or firearm recovery locations in common with yours.

## HOW TO REQUEST A FIREARMS TRACE



Firearms trace request forms can be obtained at the ATF website [www.ATF.gov](http://www.ATF.gov).

You can also request access to ATF's web-based electronic firearms tracing program – eTrace. Through eTrace you can electronically **submit traces, receive results, and analyze your agency's aggregate firearms trace data.**

# **PERSONS PROHIBITED BY FEDERAL LAW FROM POSSESSING FIREARMS**

- Persons convicted of a crime punishable by more than one year in prison;
- Fugitives from justice;
- Users of illegal drugs or persons addicted to illegal drugs;
- Persons adjudicated mentally ill or incompetent and persons committed to a mental institution;
- Persons dishonorably discharged from military;
- Illegal aliens and nonimmigrant aliens;
- Persons who have renounced US citizenship;
- Persons under a qualifying order of protection; and,
- Persons convicted of a misdemeanor crime of domestic violence.

**NOTE:** *Persons under indictment for a felony are prohibited from receiving firearms and ammunition – they can continue to possess firearms and ammunition they have when the indictment is issued, but cannot receive any more firearms or ammunition.*

# QUESTIONS TO ASK UNLAWFUL FIREARMS POSSESSORS

Ask:

1. About their specific crime and their role in it.
2. About drug use past and present.
3. When and where did they get the gun?
4. How much did they pay for the gun?
5. Did they load the gun themselves?
6. Is there more ammunition, not with the gun?
7. Who else knows they have a gun(s)?
8. Do they have other guns?
9. Can they get more guns? From what source?
10. Is that source violent and armed?
11. Who else gets guns from that source?
12. Did they, or does their source try to remove markings from guns?
13. Which markings and how?
14. If stolen, when and where was the gun stolen?
15. Have they stolen firearms from other locations?

# VISUAL GUIDE TO FIREARMS



DERRINGER REVOLVER



PISTOL



OTHER



RIFLE (LEVER ACTION)



RIFLE (BOLT ACTION)



RIFLE (SEMIAUTOMATIC)



SHOTGUN (PUMP ACTION)



PISTOL GRIP FIREARM



AR-15 TYPE



AK TYPE



MACHINEGUNS

